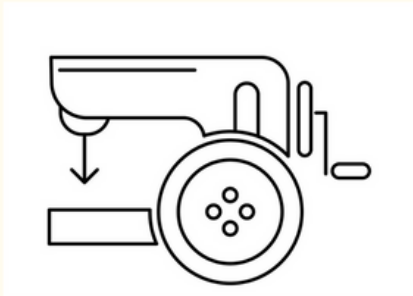


# The CASS Report

# June 2023



## Jamie's Clothing Repair

Mending, Heming and any other clothing repairs

For Inquiries email:  
[jameraas27@gmail.com](mailto:jameraas27@gmail.com)

### This Issue:

Page One: Sun Safety for Summer

Page Two: CASS Advisory Council

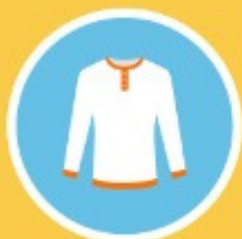
Page Three and Four: Staff Training



## SUN SAFETY TIPS



SEEK SHADE  
OR STAY INDOORS  
FROM 10 A.M. TO 4 P.M.



WEAR  
PROTECTIVE CLOTHING



WEAR SUNGLASSES  
WITH 100% UV  
PROTECTION



WEAR  
A WIDE-BRIMMED HAT



USE SUNSCREEN  
THAT IS SPF30 OR HIGHER,  
REAPPLY REGULARLY

# CASS CLIENT ADVISORY COUNCIL

Wednesday, June 14, 2023 at 2:00 p.m.

CASS Main Office #310, 525-28th Street SE

Meet new people!

Talk about CASS programs and community news!

Enjoy good food!

*No pre-registration required.*

Questions? Call or email Melanie (403) 283-0611 Ext. 511 or

[melanie.gilbert.chiu@c-a-s-s.org](mailto:melanie.gilbert.chiu@c-a-s-s.org)



Images downloaded royalty free from pixabay.com

# STAFF TRAINING

Check out the CASS Website - [www.c-a-s-s.org](http://www.c-a-s-s.org) for all your training requirements. Once logged in, go to Training in the Staff Quick Links section for a complete list of required (and, some optional) training. If you have questions email [training@c-a-s-s.org](mailto:training@c-a-s-s.org)

Please let your coordinator know your training days so schedules can be altered to accommodate your client.

**Abuse Awareness Training** - on the CASS Website - expires every three years

**Open Future Learning (OFL)** - Two modules of OFL are mandatory for all CASS Staff - "Challenging Behaviours" and "Introduction to Your Role". Email [training@c-a-s-s.org](mailto:training@c-a-s-s.org) to register for OFL. No expiration.

**Challenging Behaviours - Part II** - on the CASS Website - no expiration

**Medication Administration** - If you need Med Admin for your position with CASS, email [training@c-a-s-s.org](mailto:training@c-a-s-s.org) to register for this course. When you have completed the course, please email [linda.mcnaull@c-a-s-s.org](mailto:linda.mcnaull@c-a-s-s.org) to arrange a time for the practicum.

**Health and Safety** - on the CASS Website - no expiration

**First Aid/CPR - First Aid/CPR** - Staff needing to update their First Aid/CPR need to be sure the trainer is Government of Alberta OH&S Approved. The following link gives a list of the approved training providers: <http://humanservices.alberta.ca/working-in-alberta/1348.ht>

Boundaries Training via Open Future Learning (No Expiration - Mandatory for all CARS and CADO frontline staff)

**Mental Health First Aid (MHFA)** June 2-8:00am-5:00pm In person.  
Call reception @ 403-283-0611

Is now available in a Standard (Virtual) Format!  
Mental Health First Aid (MHFA) is the support provided to a person who may be experiencing a decline in their mental well-being or a mental health crisis.

# STAFF TRAINING

## CPI Training

Updated Process: 1) E-transfer the CPI course payment of \$75 CAD (tax included) to [cpi@c-a-s-s.org](mailto:cpi@c-a-s-s.org)

2) Signup for CPI by selecting your preferred date using Calendly link

<https://calendly.com/sarah-mcmillen-cpi/cpi-training>

3) DAY 1 CPI Training (Online) - Complete online component no later than the Monday before selected CPI date (link emailed 2 weeks before chosen date). If not completed by then, participant can't attend the next portion

### DAY 2 CPI Training (In Person)

4) DAY 2 CPI Training (In Person) – 09:00 to 15:30 at the old CASS office on the CPI date that was selected.

DAY 2 CPI Training includes review/discussions of the online portion and the physicals

5) The instructor will email the CPI blue cards to [training@c-a-s-s.org](mailto:training@c-a-s-s.org) upon the completion of the entire CPI training for updating. The original blue cards will be emailed to the participant