

# Respite Training / Requirements

**STOP:** If you have a personal login and password for the CASS website, you must complete your training **after** logging into the CASS website, by accessing the training page under "Staff Resources". This training is strictly for non-CASS employees, specifically, Respite for our Live In Supports, or sub-contractors. If you are a CASS employee, completing these tests will not count towards your training requirements. If you have any questions, please contact Human Resources via the CASS Contact Pages, or at 403.283.0611

CASS requires that all **respite providers** are current in the following training:

- [PDD Abuse Protocol](#) <sup>[1]</sup> (last revised November 23rd 2011)
- First Aid & CPR (Expires every 3 years) <sup>[1]</sup>

CASS also requires of every respite provider:

- A Police Check with Vulnerable Sector Check less than 1 year old at the time of submission <sup>[2]</sup>
- Completion of a "Statement of Confidentiality" Form  <sup>[2]</sup>  <sup>[3]</sup>
- Two references to be checked by the associated CASS Community Support Coordinator or designate

## Footnotes

[1] First Aid & CPR Training must be provided by a Government of Alberta approved training provider as indicated in Policy 401.02. Please check <http://work.alberta.ca/documents/approved-firstaid-training-courses.pdf> <sup>[4]</sup> for a list of approved First Aid & CPR Trainers

[2] CASS is registered with the Calgary Police "Electronic Police Information Check" service. Applicants/staff may apply for a Police Information Check by completing the steps at this link: <https://policeinformationcheck.calgarypolice.ca/Application/Step1/b4873602-e833-41f0-ab75-a54f00d948ce>

[5]

Police checks must be provided by Calgary Police Service or the RCMP. Please note that if you have moved to Calgary within the past year, you may be required to provide CASS with a Police Information Check from the police service where you last resided in order to ensure that a complete Police Information Check is performed. Where it is not possible to obtain a Police Information Check from the police service where you last resided, respite providers will be required to provide a second police check from the Calgary Police Service or RCMP within one month of the one year anniversary of their original Police Information Check.

**Source URL:** <http://www.c-a-s-s.org/training>

**Links:**

- [1] <http://www.humanservices.alberta.ca/pdd-online/documents/abuse-prevention-and-response-protocol-overheads.pdf>
- [2] <http://www.c-a-s-s.org/./private2/files/Statement%20of%20Confidentiality%20-%202012.pdf>
- [3] <http://www.c-a-s-s.org/./private2/files/Statement%20of%20Confidentiality%20-%202012.dot>
- [4] <http://work.alberta.ca/documents/approved-firstaid-training-courses.pdf>
- [5] <https://policeinformationcheck.calgarypolice.ca/Application/Step1/b4873602-e833-41f0-ab75-a54f00d948ce>